



GUIDELINES FOR EXHIBITING AND VENDING IN THE MODEL BUILDING, STEAM SHED AND SURROUNDING AREAS

1. PARKING

Placards marked "WORKER" or "EXHIBITOR" are available at the gift shop or at the Model Building. These should be displayed in your car's windshield. Cars or trucks may be driven onto the grounds for loading or unloading, but immediately afterwards, they must be removed to the designated parking areas.

2. REGISTRATION

Upon arriving, check in with the attendant in the model building for assignment of exhibit space. You will be asked to fill in a card with your name, mailing address, and a very brief description of what you are exhibiting.

3. RESERVING SPACE

When you arrive, we will make every effort to find suitable table space for your exhibit, especially when there are special requirements, such as an extra-large table. Advance notice of special requirements will help us to do this, but we cannot hold an empty space past the opening of the show if all other space is filled.

4. STEAM AND AIR CONNECTIONS

Steam connections are available on both sides of the Model Building and on one bench in the steam shed. The connections are mostly 1/8" or 1/4" pipe thread. If you wish to run your models on steam, please bring the necessary fittings and tubing to hook up your models to the supply. For safety, you **MUST** use metal tubing or other approved metal jacketed steam hoses. No rubber or plastic tubing will be permitted because of the danger of burns or other injury if the tubing should fail. The tables in the Model Building are equipped with a drain pipe underneath for exhaust steam and condensate. Please provide yourself with hose or tubing to carry your exhaust steam to these drains. Rubber tubing is acceptable for this use.

A limited supply of compressed air is available on some tables in the Model Building with 1/8" or 1/4" pipe thread connections. Please supply yourself with whatever fittings and tubing you need to hook up your model. There are no restrictions on the type of tubing material for this use but please make sure the connections are secure. A low pressure regulator is suggested.

Anyone firing a boiler is encouraged to set up either in the steam shed or outdoors to avoid making smoke in the Model Building.

5. SECURITY

We try to have an attendant in the Model Building whenever it is open and models are present, but with coffee breaks, calls of nature, etc., continuous coverage is not assured. Also when the Model Building is crowded, it is impossible for the attendant to see all of the exhibits. Therefore, the ultimate responsibility for the security of an exhibit must rest with the exhibitor.

The building is closed and locked at the end of the exhibit day, and when possible we arrange to have someone spend the night in the building. People exhibiting outdoors or in the steam shed may leave their models in the Model Building overnight if they wish.

6. SAFETY

We hope that no one's holiday will be spoiled by an accident, especially one that could have been avoided. Everyone must be careful around steam pipes, tubing, boilers, etc., because of the danger of burns both to ourselves and ESPECIALLY to the spectators. Your cooperation is requested in making sure that all of your exhibits are operated in a safe, responsible manner, and we know that you will cooperate in correcting any situation found to be hazardous by the attendant or any R&T officer.

7. MODEL FLEA MARKET

A very limited amount of space is available near the Model Building for vendors to set up flea market tables for machinists' tools and materials that are especially applicable to the model making hobby. Space will be allocated on a basis of availability with priority given to those who have set up there frequently in the past (the "old timers"). A fee will be collected by Don Sadler or another person he designates. Please check in with Don Sadler in the Model Building for space assignment BEFORE setting up. Vendors should plan to provide their own tables.

8. ITEMS FOR SALE

All exhibitors are admitted free of charge if their primary purpose is to exhibit their models (as opposed to a commercial purpose). There is, of course, no objection to an-occasional item being offered for sale. But when an exhibit's primary purpose is to sell merchandise, a fee **MUST** be paid, and in space allocation, preference will be given to non-commercial exhibitors. Anyone setting up outdoors should provide his own tables.